

# UNITED RECORD SERVICES, LLC

## 2026 Pricing for Record Retrieval Services

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| Services                       | Fee     |
|--------------------------------|---------|
| Authorization (No Affidavit)   | \$43.00 |
| Authorization (With Affidavit) | \$47.00 |
| Subpoenas (State/Federal)      | \$80.00 |

| Additional Fees                                       | Cost            |
|---|-----------------|
| Custodian Fees  | At Cost + 15%   |
| Trip Charges  | At Cost         |
| Records/Imaging uploaded per CD (Media and Radiology) | \$30.00         |
| Records uploaded from CD                              | \$30.00         |
| Delivery Fees (UPS, FedEx, Lonestar)                  | \$18.00         |
| Per Page Fee (Authorization with Affidavit)           | \$0.25 per page |
| Per Page Fee (Subpoena)                               | \$0.35 per page |

| Subpoena Fees               | Included         |
|-----------------------------|------------------|
| Statement of Assurance      | \$20.00          |
| Handserve Fee/Witness Fee   | \$50.00/ \$11.00 |
| Certification & E-filing    | \$25.00          |
| Cross Questions (We Issue)  | 35.00            |
| Cross questions (OC Issues) | 25.00            |

| Cancellation & Rush Fees | Fee                                     |
|--------------------------|---|
| Cancellation Fee         | \$25.00 AUTHORIZATION/\$50.00 SUBPOENA  |
| Rush Fee                 | \$20.00                                 |
| Late Fee (after 45 days) | 10%                                     |
| Rush Cancellation Fee    | \$35.00 AUTHORIZATION/\$ 60.00 SUBPOENA |
| Reissue/Rejection Fee    | \$20.00                                 |

Contact Us:

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